

Minutes
Barton P-Patch Steering Committee Meeting
1-12-2011
SW Community Center Cafe

1. Introductions and overview for new participants- We Welcomed 3 new participants to the steering committee as well as our chosen designer. We briefly explained the progress so far.
2. Housekeeping
 - I. Meeting minutes- We decided for now to ask for a volunteer at each meeting to record minutes.
 - II. Recording volunteer hours; what counts, how, and who keeps record- It is important to keep track of all volunteer hours as assignment of garden plots will be determined by the number of hours accumulated during all stages of the Barton P-Patch development. Currently, the subcommittee chairs (Steering Committee, Design Committee and Outreach Committee) will track meeting participation by sign in sheet. Each person will track their own hours of individual activities such as handing out flyers, phone calls related to committee work, maintaining lists, etc. We will need to develop an efficient/organized long term system of collating, recording hours and maintaining this record.
3. Outreach Update-Terri Lindow
 - I. Where are we with the flyers?-Flyers are ready for posting. Terri has a spreadsheet ready to keep track of the flyers. Please email her at terrilindow@hotmail.com to request flyers and let her know where you plan to post them to avoid redundancy.
 - II. What next?-There are 4 Community liaisons assigned to our P-Patch to assist with outreach. This will help us contact the Cambodian, Somalian, Hispanic and Vietnamese communities. They will work with us throughout the design and building process. Diversity has a high priority in the P-Patch program.
4. Design Committee Update
 - I. Contract status-Laura Raymond-Designer has been selected.
 - II. Meet the designer- Paula Swift-Paula introduced a member of our recently selected design team John Barker. They have an impressive record of designing and building several P-Patch Gardens and community spaces.
 - III. Quick overview of role and vision-Designer-The Barker Team is very excited to assist us with this project. John agreed to post pictures on the Barton P-Patch sign board of previous projects to give people an idea of what can happen. Two to three Community meetings with the designers are being planned. These meetings will be an opportunity for all interested parties to share ideas, opinions, visions etc for the creation of our P-Patch. It is important to spread the word about these meetings so we can have as many community members as possible present. Outreach committee members will work on setting a date (Terri Lidow) and locating a venue (Karen Farnsworth). If you know of a meeting site please contact Karen at karenfarnsworth84@gmail.com. We are expecting a large group and may need to plan to have food.
5. Design Meetings-
 - I. The first meeting is meant to gather community input and ideas. A site analysis will be presented, with models of other sites and information about the soil, drainage, shade, certified arborist analysis of existing tree, etc.

Small groups will form to brainstorm garden designs. All this information will be taken into consideration as the designers develop a few design options for us.

- II. Meeting 2 will be about 1 month later. Plan options will be presented by the designer. Those in attendance will review and give feedback.
- III. There may be a third meeting when a refined and final plan will be presented. The Steering Committee will be actively involved throughout the process.

Once the plan is complete it will be up to us to review the plan, develop a priority list, obtain permits, acquisition supplies, plan work parties and get the garden going.

For those of you who may be discouraged by how long it has been since the original idea, I want to reassure you that things are moving! I can't promise you won't experience any more frustration, but I can envision a beautiful, fruitful P-Patch that will be worth it in the end!

- 6. Wrap up- Paula Swift is applying for a grant for funds to participate in a program called "Art in the Garden". It is an opportunity for local artists to come to the garden to show their craftsmanship and for the community to see and possibly purchase their work. Ballard has a very well organized program that has been a successful and fun event for the community.

Remember garden plots will be assigned based on volunteer hours so come, participate, and volunteer!!

The next Steering Committee Meeting is February 12, 6:30-7:45 at the SW Seattle Library on 35th and Henderson. The agenda will be sent out in separate email. The date of P-Patch Design Community Meeting is to be determined, however we hope it will be in the first week in February.